

OFFICE OF THE GENERAL COUNSEL

MEMORANDUM GC 11-02

December 29, 2010

TO: All Division Heads, Regional Directors, Officers-in-Charge,
and Resident Officers

FROM: Lafe E. Solomon, Acting General Counsel

SUBJECT: FY 2010 Non-Supervisory Employees Mentoring
Program Surveys

Memorandum GC 06-03 launched the General Counsel's Non-supervisory Employees Mentoring Program for all General Counsel Divisions and Offices. Annually, we have surveyed all GC-side offices (Mentoring Program Managers, mentors and mentees) about the mentoring program and the feedback revealed in the survey responses has been very helpful in assessing the effectiveness of the program. In addition, we have made adjustments to the program in response to this input and we appreciate your assistance in our ongoing evaluation of the program. The program has been a success in helping us to integrate new employees (and employees in new positions, such as Compliance Officers) into the Agency in a positive way. But there is always room for improvement.

To assist us in measuring the continued success of the Non-supervisory Mentoring Program, we ask that managers responsible for implementing the Mentoring Program access the electronic management survey questionnaire at <https://www.surveymonkey.com/s/VZQLNRV> and complete it by Friday, January 21, 2011. In addition, we need to obtain feedback from all mentors who participated in the program in FY 2010. Accordingly, we ask that the Mentoring Program Manager forward the link to all mentors and emphasize the importance of timely completing the survey at <https://www.surveymonkey.com/s/PYMBDFL>.

Finally, the Program Managers should encourage the mentees participating in the FY 2010 Mentoring Program to complete a survey. The mentee surveys will be kept confidential and participation is voluntary. However, we recommend that you advise the mentees that the more feedback the Committee receives, the better able the Committee will be to assess and improve the program. All professional mentees may complete the survey at: <https://www.surveymonkey.com/s/PD3CZ35>. All support staff mentees may complete the survey at: <https://www.surveymonkey.com/s/P9NBTR2>

Any questions concerning the demographic information sought in the mentor and mentee surveys should be directed to the Agency's Office of Equal Employment Opportunity by contacting Director Robert Poindexter at 202-273-3894.

Thank you for your help in this endeavor.

If you have any remaining questions, please contact Deputy Assistant General Counsel Yvette C. Hatfield, Division of Operations-Management.

/s/
L.E.S.

cc: NLRBU
NLRBPA

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